

Minutes of a Regular Meeting of The Common Council of The Town of Clarkdale
Held on Tuesday, March 9, 2004 in the
Men's Lounge, Clarkdale Memorial Clubhouse, Clarkdale, Arizona.

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday, March 9, 2004 at 6:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse.

Town Council:

Mayor	Michael Bluff (absent)
Vice Mayor	Ellie Bauer
Councilmember	David Leibforth
	Rex Williams
	Tom Groom

Staff:

Town Attorney	Rob Pecharich
Town Manager	Gayle Mabery
Planning Director	Steven Brown
Police Chief	Pat Haynie
Fire Chief	Don Eberle
Finance Director	Coleen Gilboy
Building Official	Brian Hildebrand
Public Works Dir.	Alison Pujari

Others in attendance: Robyn Prudhomme-Bauer, Pat Williams, Doug Von Gausig, Howard Beck, Mark Randall, Lee and Gail Daniels, Phil Sarkisian and others who did not sign in.

CALL TO ORDER - Vice Mayor Bauer called the meeting to order at 6:08 p.m. and noted that all Council members were present.

PUBLIC COMMENT - None.

INFORMATIONAL REPORTS

- 1) **MAYOR'S REPORT** - None
- 2) **TOWN MANAGER'S REPORT** - None
- 3) **NACOG - A report regarding the Northern Arizona Council of Governments.** Ken Sweet now represents Arizona on the Board of the National Association of Development Organizations and the National Organization of Regional Councils. The US Department of Labor awarded a 2.9 million dollar grant to NACOG to upgrade the skills of 350 degreed engineers and scientists in the engineering and manufacturing fields. Embry Riddle is developing a business and research park in conjunction with their flight training. There is a movement to put Head Start under the Education Department and to begin testing at age three.
- 4) **NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association.** NAMWUA will meet on the 19th.
- 5) **WAC - A report regarding the Yavapai County Water Advisory Committee.** Mayor Bluff stated he did not attend the meeting, but he will get copies of the minutes to all Council members.
- 6) **COCOPAI - A report regarding the Coconino-Yavapai Natural Resource Conservation District.** COCOPAI will meet on the 15th.
- 7) **VVTPO - A report regarding the Verde Valley Transportation Planning Organization.** The latest topic has been the commitment by the County to advance the funding of the Highway 260 project, which is the

completion of sections beginning at Western Ave. and going to I-17. There is continuing discussion about the County's contribution to Clarkdale's Downtown Revitalization project in the amount of \$176,000.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items approved with one motion. Any items may be removed for discussion at the request of any Council Member.

Councilmember Williams pulled Items C and D. Vice Mayor Bauer pulled Items F and G. Without objection the Council adopted Items A, B, E and H.

Item C - Councilmember Williams questioned an item in the January 28, 2004 Heritage Conservancy Board Minutes regarding the Town requesting the use of the Town's furniture from the Heritage Board.

Item D - Councilmember Williams questioned the year-to-date last year's numbers on the library monthly report.

Item F - Vice Mayor Bauer stated that she thought recognizing the Matricula Consular Identification Card would be helpful and she recommended it be approved. There was discussion regarding the use of this ID for various Town uses, including the Federal I-9 form.

Item G - Town Manager Mabery noted that this is a resubmission of an application that was not awarded last year.

Without objection the Council approved Items C, D, F and G.

A) **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held February 10, 2004 and the Special Meetings held February 3 and 24, 2004.

B) **Claims** - List of specific expenditures made by the Town during the previous month.

C) **Board and Commission Minutes**

Planning Commission - February 9, & 17, 2004.

Heritage Conservancy Board - January 28, 31 and February 25, 2004.

Library Advisory Board - February 5 and 12, 2004.

Parks and Recreation Commission - February 17, 2004.

4) **Reports** - Approval of written Reports from Town Departments and Other Agencies

Building Permit Reports - February, 2004

Fire Department Report and Mutual Aid Responses Report - February, 2004

Police Department Report - February, 2004

Magistrate Court Report - February, 2004

Verde Valley Humane Society - January, 2004

Clark Memorial Library Report - December, 2003 and January 2004

5) **Fee Waiver** - Approval of a request by Operation Graduation to waive fees for the use of town facilities.

6) **Resolution #1090** - Approval of a resolution accepting the Matricula Consular Identification Card as personal identification by the Town and providing that no civil cause of action is created hereby.

7) **Resolution #1091** - Approval of a resolution authorizing the submission of a grant application to the Community Development Block Grant B State Special Projects fund for the removal of architectural barriers.

8) **Resolution #1092** - Approval of a resolution adopting a residential antidisplacement and relocation assistance plan for FY 2004-2005.

RESOLUTION #1093 - A resolution declaring as a public record those certain documents filed with the

Town Clerk and entitled: Chapter 7 Building; International Building Code, 2003 Edition, with Appendices; International Residential Code, 2003 Edition, with Appendices; International Plumbing Code, 2003 Edition, with Appendices; International Mechanical Code, 2003 Edition, with Appendices; International Fuel Gas Code, 2003 Edition, with Appendices; International Fire Code, 2003 Edition, with Appendices; International Existing Building Code, 2003 Edition, with Appendices; International Energy Conservation Code, 2003 Edition with Appendices; National Electrical Code, 2002 Edition with Appendices; Uniform Code for the Abatement of Dangerous Buildings, 1997 Edition.

Town Manager Mabery noted that the International Fire Code was inadvertently included in this chapter, but it is a separate chapter of the Town Code and recommended that the Council strike all of the International Fire Code references out of this resolution and ordinance. It will be presented at the next Council meeting.

Building Official Hildebrand read the staff report, noting that the goal is to update the edition of the various codes from 1997 to 2003. The new editions cover new materials and methods of construction. Not updating unintentionally disallows the new materials and methods.

Discussion included the priority given if various codes do not agree and about having alternative language to include with the resolution and ordinance for mandatory hot water recirculating systems. The codes already require a system for runs over 100 feet, which could be amended to remove the 100 feet. Hard water requires a soft water system or the replacement of the recirculating pump periodically.

Mayor Bluff moved to adopt Resolution #1093 and Ordinance #262 replacing Chapter 7 of the Town Code and adopting various uniform codes, with the following amendments:

Striking the reference to the International Fire Code, 2003 edition, from the title and body of the resolution and ordinance.

Article 7-7 entitled Fire Code will be deleted and that will be marked as AReserved,®

Under Article 7-8-1 in the second line, the reference to AFire Code® will be changed to Aexisting Building Code,®

To amend Section 607.2 of Article 7-3 of the International Plumbing Code to read Athe hot water supply system shall be provided with a method of maintaining the temperature in accordance with the International Energy Conservation Code.®

Reordering Article 7-3.

Councilmember Groom seconded and the motion passed unanimously.

ORDINANCE #262- An ordinance making changes to Chapter 7 of the Town Code by adopting by reference those certain documents entitled: Chapter 7 Building Code of the Town of the Clarkdale, Arizona; International Building Code, 2003 Edition, with Appendices; International Residential Code, 2003 Edition, with Appendices; International Plumbing Code, 2003 Edition, with Appendices; International Mechanical Code, 2003 Edition, with Appendices; International Fuel Gas Code, 2003 Edition, with Appendices; International Fire Code, 2003 Edition, with Appendices; International Existing Building Code, 2003 Edition, with Appendices; International Energy Conservation Code, 2003 Edition with Appendices; National Electrical Code, 2002 Edition with Appendices; Uniform Code for the Abatement of Dangerous Buildings, 1997 Edition; Repealing conflicting ordinances; and providing for severability.

Mayor Bluff moved to adopt Ordinance #262, striking the reference to the International Fire Code in the title

and the body of Section 1 and inserting Resolution #1093 in Section 1. Councilmember Groom seconded and the motion passed unanimously.

AWARD OF BID - Approval of a successful bidder to provide construction services for the remodeling of town owned buildings. Town Manager Mabery recapped the facilities plan process. Public Works Director Pujari noted that the items included in the base bid were the following:

- 1) The Heritage Conservancy building,
- 2) Phase 1 of the Police/Court building (the quad room and evidence room in the rear of the building),
- 3) The Library/Community Development building Phase 1 interior and Phase 2 exterior work

Alternate Bid #1 included Phase 2 of the Police building (Administration and Chief's office).

Alternate Bid #2 included the Clubhouse (Men's Lounge and Ladies Lounge).

She stated that the low bidder, of five qualified bids, was the ETW Group from Apache Junction.

The loan fund is now \$406,000. Notification of grant awards will not be available until August or September.

Upgrading the phone system for \$15,000 and computer systems will be a cost to the Town in the project.

Vice Mayor Bauer moved to approve ETW Group as the successful bidder and to authorize staff to negotiate a contract for the Base Bid, \$265,000.00 and Alternate #1, \$33,000.00, for a total contract price of \$298,000.00. Councilmember Williams seconded and the motion passed unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda. The facilities master plan.

ADJOURNMENT - With no further business before the Council and without objection, the meeting adjourned at 7:10 p.m.

APPROVED:

Ellie Bauer, Vice Mayor

SUBMITTED:

Charlotte Hawken, Admin. Assistant